

1 OREGON SOCIETY OF MEDICAL ASSISTANTS
2 Annual Report of the Bylaws Committee
3 Period Ending May 2022
4

5 The purpose of the Bylaws Committee is to review the bylaws of OSMA, to recommend
6 changes, as needed, and to make changes to the OSMA bylaws when changes are approved by
7 the AAMA House of Delegates and when mandated by AAMA bylaws. The Bylaws Committee
8 is also responsible for reviewing the bylaws of each Chapter of OSMA, on a rotating basis.
9

10 The Bylaws Committee incorporated into the OSMA Bylaws, the amendments that were
11 approved by the 2021 AAMA House of Delegates in Houston, TX last September and were
12 mandated to be included in Chapter and State level bylaws. This committee will be reviewing
13 Oregon's Chapter's bylaws this coming year, to verify that all mandated changes have been
14 incorporated.
15

16 The Bylaws Committee recommends the following Amendments to Articles XV and XVIII,
17 which will be voted upon at the 2022 OSMA General Assembly on Friday, May 13:
18

19 **Proposed Bylaws Amendment 22-01**
20 **Amend by delete and insert**
21

22 Article XV – Meetings
23

24 CURRENT WORDING

25 Section 1. The OSMA shall hold an annual conference between April 1st and May 15th, the exact
26 time and place determined by the hosting Chapter. During the annual conference, a General
27 Assembly shall be conducted.
28

29 PROPOSED WORDING

30 Section 1. The OSMA shall hold an annual conference, the exact **date**, time and place
31 determined by the hosting Chapter. (**See Standing rules**) During the annual conference, a
32 General Assembly will be conducted.
33

34 RATIONALE

35 According to AAMA legal counsel, it is unwise to restrict Society activities by placing absolute
36 dates in the bylaws. It is recommended that such information belongs in the Standing Rules,
37 which can be modified at any time by the Board.
38

39 **Proposed Bylaws Amendment 22-02**
40 **Amend by insert**
41

42 Article XV – Meetings
43

44 CURRENT WORDING

45 Section 2. All current OSMA members may attend the General Assembly and participate in the
46 proceedings, discussions and voting.
47
48

49 PROPOSED WORDING

50 Section 2. All current OSMA members may attend the General Assembly and participate in the
51 proceedings, discussions and (**with the exception of Honorary members**) voting.

52

53 RATIONALE

54 Clarification that Honorary members are not eligible to vote on issues or in election of OSMA
55 officers.

56

57 **Proposed Bylaws Amendment 22-03**

58 **Amend by delete**

59

60 Article XV – Meetings

61

62 CURRENT WORDING

63 Section 3. The OSMA Board shall meet no less than five (5) times per year.

64 B. All current OSMA members whose credential has not been revoked as delineated in Article
65 VI - Section 4, may attend and participate in the proceedings and discussions of the Board.

66

67 PROPOSED WORDING

68 Section 3. The OSMA Board shall meet no fewer than five (5) times per year.

69 B. All current OSMA members may attend and participate in the proceedings and discussions of
70 the Board.

71

72 RATIONALE

73 Only current members of OSMA may participate in the proceedings and discussion of the Board.

74 Article VI - Section 4 of the AAMA and OSMA Bylaws state that if one's credential has been
75 revoked, one's membership is immediately revoked. Therefore, if one's credential has been
76 revoked, that individual is no longer a current member.

77 **Proposed Bylaws Amendment 22-04**

78 **Amend by delete and replace**

79

80 **Article XVIII – Amendments**

81

82 CURRENT WORDING

83 Section 1. These Bylaws may be amended at any annual meeting of the eligible voting members
84 of the OSMA General Assembly with a two-thirds (2/3) vote, provided the proposed
85 amendment(s) have been posted to the OSMA website or delivered electronically to the members
86 of OSMA no less than thirty (30) days prior to the meeting at which they are to be considered.

87

88 PROPOSED WORDING

89 Section 1. These Bylaws may be amended at any annual meeting of the eligible voting members
90 of the OSMA General Assembly with a two-thirds (2/3) vote, provided the proposed
91 amendment(s) have been posted to the OSMA website or delivered electronically to the members
92 of OSMA no fewer than **fourteen (14)** days prior to the meeting at which they are to be
93 considered.

94

95 RATIONALE

96 Because

- 97 1. OSMA now holds a General Assembly at which all current OSMA members are entitled
98 to vote instead of a House of Delegates at which only delegates voted, and
99 2. Annual Reports are now posted on the OSMA website instead, and
100 3. Delegate's Packets are no longer printed and distributed to individual delegates,
101 it is unnecessary to distribute proposed Bylaws changes 30 days in advance of the Annual
102 Meeting. Proposed Bylaws changes will be posted on the OSMA website and members notified
103 to read them there. Two weeks is sufficient lead time with electronic distribution.

104

105 The following amendment (in red) to the Standing Rules was approved by the OSMA Board at
106 the Winter Quarterly Board meeting. Amendments to the Standing Rules can be made by the
107 OSMA Board at any regularly convened Board meeting.

108

109 ***Standing Rules***

110 *Section 2. Annual Conference*

- 111 *A. The OSMA annual conference shall be held between March 15 and May 15.*
112 *B. The hosting Chapter shall be advanced an amount not to exceed \$500 upon request.*
113 *C. The OSMA shall be responsible for paying the AAMA Speakers Bureau Representative's*
114 *lodging, registration, meals and transportation, if not covered by the AAMA.*
115 *D. The OSMA President's registration, room and meals shall be paid by the OSMA.*

116

117 RATIONALE

118 Between April 1 and May 15, there are usually at least 2 weekends during which Conferences
119 are rarely scheduled – Easter and Mother's Day. This fact not only limits the total number of
120 weekends available to schedule a Conference, but also means that Conference venues are likely
121 to be booked up far in advance. Hotels are less likely to negotiate competitive pricing when their
122 properties are in high demand. Extending the dates by two weeks provides the hosting chapter
123 additional options.

124

125 This Committee Chair thanks the members of the Bylaws Committee for assisting in the work of
126 the Committee.

127

128 Joyce Garibay, CMA (AAMA)

129 Bylaws Committee Chair

130

131 Committee Members:

132 Candy Miller, CMA (AAMA)

133 Christy Oldenstadt, CMA (AAMA)

134 Jocelyn Willis

135

136 Ex-officio: Paula Purdy, CMA (AAMA), OSMA President