

1 **OSMA Bylaws and Board Manual Committee**
2 **OSMA General Assembly Year End Report**
3 **Submitted: 2-21-25**
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5 The OSMA Bylaws and Board Manual Committee is responsible for reviewing both documents
6 for suggested changes and updating those documents when required.

7 The last three OSMA Presidents are members and advisors of this committee, as well as any
8 other OSMA Board members or interested OSMA Members are allowed to participate on this
9 committee.

10 At this time, the Chair has not received any suggested amendments to the Bylaws that need to be
11 considered since the complete updates from 2024 were accepted by the General Assembly.

12 The Chair did request input from the Board Members at the 2024 Fall Quarterly Board meeting
13 to send me their job descriptions of the position they hold or the committee they serve on so that
14 the Board Manual could be updated.

15 The Chair has received input from Joyce Garibay, Paula Purdy, and Shawn Molnar. The Chair
16 has not worked on the Board Manual update due to the OSMA Annual Conference having come
17 first and foremost to date. Some members of the Board have been very busy with national issues
18 and positions as well.

19 The Board Manual has not been updated for several years, and now that OSMA has had so many
20 changes on our committees, and volunteers, this project will take more time.

21 There are too few of us doing all the necessary jobs and keeping OSMA functioning. The Chair's
22 goal is to continue working on updates until it is completed. As this is not a document that needs
23 ratification from the General Assembly, it is a Board item, so we can amend and accept it as we
24 go along, or as it is completed.

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26 Submitted by,

27 Joss Willis

28 Chair, Bylaws and Board Manual 24-25
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