

Oregon Society of Medical Assistants  
2021 Annual Meeting of General Assembly  
Report of the Treasurer

1. The Treasurer shall be responsible for the collection and distribution of funds for OSMA.
2. The Treasurer shall present a proposed budget based upon the average of the actual
3. income received by the OSMA during the previous four years, for the ensuing fiscal
4. Year to be approved by the General Assembly.
- 5.
6. The Treasurer has fulfilled all duties.
7. All receipts/vouchers were paid when received.
8. A Treasurer's Report was given at all Quarterly Meetings.
9. The accounts have not been audited due to not being able to meet in person. However, the
10. bank statements and checkbook have balanced monthly.
- 11.
12. A PayPal account has been set up for the OSMA, but has not been used at this time.
- 13.
14. The Treasurer has been working with the NW Regional Conference Committee for the
15. virtual conference in 2021.
- 16.
17. The Budget for the fiscal year 2021-22 will be presented at the General Assembly for
18. approval by the members.
- 19.
20. The Treasurer has no recommendations.
- 21.
22. The Treasurer would like to thank the membership for the trust they have placed in her
23. with the finances of the OSMA.
- 24.
25. Brenna Clayton CMA(AAMA)
26. OSMA Treasurer